OPERATING RULES OF OUTDOOR AND UNDERGROUND UNGUARDED PARKING

OPERATOR:
Novo Plaza s.r.o.,
Washingtonova 1624/5, 110 00 Prague 1
Company ID: 23981024
VAT ID: CZ23981024

obligations arising from these Rules on the basis of a contract with the Operator ensures:
Novo PM s.r.o.
Washingtonova 1624/5
Prague 1, 110 00

RESPONSIBLE PERSON:
Filip Kulhánek
Email: info@novoplaza.cz

Last update: 01/09/2026

1. Scope of application

   The underground parking lot of the Centre is not guarded. Neither the operator nor the staff of the parking lot is responsible for possible loss of items of any nature that would be stolen from the parked vehicle. Neither the operator nor the staff of the car park is liable for damage caused by a third party. The traffic situation in the car park may be affected by the traffic situation in the vicinity of the Centre, which the Centre cannot influence. The car park is intended for visitors to the Centre and is free of charge for the duration of shopping at the Centre (hereinafter referred to as "visitors"). The underground car park is also intended for owners/drivers of motor vehicles who temporarily rent a parking space (hereinafter referred to as "users").

2. Rules for the use of the outdoor and underground car park of the Centre:

   2.1. The interior and exterior of the Centre are monitored by a camera system with recording, in order to protect the protected interests of the Centre operator, as well as to protect the life, health and property of persons who are on the premises of the Centre. Individual cameras are located in accordance with the general requirements of adequacy and protection of privacy. The camera recording is stored only for the necessary time and then it is deleted. The Controller and the Processor of Personal Data proceed in accordance with the relevant laws and rules of the GDPR

   2.2. The provisions of Act No. 361/2000 Coll., on Road Traffic, as amended, apply to all parking areas.

   2.3. The maximum permitted height for entering the underground car park is 1.9 m.

   2.4. Users are obliged to respect these Operating Rules, the instructions of the Centre administrator and the car park staff when entering the Centre's car park, when moving around the car park and when exiting. The staff is authorised and authorised to direct the traffic of entering and leaving vehicles in the entire car park.

   2.5. The car park may only be used for arrival, parking of vehicles of visitors to the Centre and users, for storing purchased goods, for people to board parked vehicles and for the departure of these vehicles.

   2.6. Special vehicles (e.g. towing vehicles, equipped with loading mechanisms, advertising vehicles, etc.) may enter this car park only with the written permission of the Centre administration, the Centre's security service or the car park operator.

   2.7. Vehicles are allowed to park only in places designated for this purpose, i.e. marked with horizontal markings in the parking area.

   2.8. Parking will be considered by the parking attendant (even for a short time) to park the vehicle above the horizontal markings, parking in violation of the vertical traffic markings. For the purposes of these Underground Parking Operating Rules, disabled (physically disabled) vehicles are understood only vehicles marked in accordance with Decree No. 294/2015 Coll. – see. point 3.1 of these Operating Rules of the Car Park. Exceptions to this provision are not specified in the Decree.

   2.9. LPG and CNG vehicles are prohibited from entering the underground parking area.

   2.10. Vehicles with a trailer (trailer, semi-trailer) are prohibited from entering the underground car park.

   2.11. The speed of cars over the entire area of the car park is limited to a maximum of 10 km/h.

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2.12. Users are obliged to inform the parking lot staff about all extraordinary events in the parking lot (traffic accidents, injuries, vehicle breakdown, etc.) immediately after they are detected.

3. In the outdoor and underground car park of the Centre, it is prohibited to:
   3.1. Perform maintenance and repairs of vehicles, including replenishment of operating fluids.
   3.2. Wash or clean the interior of the vehicle, bodies and engines of parked vehicles, with the exception of the services of Car Wash Express and Car Wash Wash & Wax.
   3.3. To pollute parking areas in any way with cigarette butts, mud or operating fluids from vehicles, feces or garbage.
   3.4. Damage the parking area and the operator's equipment installed in the parking lot.
   3.5. To beg, to perform any dancing, stunts, music or singing productions, to engage in any other entertainment activities, including betting, lotteries or gambling.
   3.6. To operate stall or walk-in sales without a written permission approved by the Centre's administration, to carry out dealer activities and any activities of a political, gathering or manifestation nature, including charitable events without the written consent of the Centre's management. It is also prohibited to place leaflets, banners, slogans, appeals, etc., even attached to the bodies of parked vehicles.
   3.7. Take photos, movies, or videos.
   3.8. To conduct driving school practice drives.
   3.9. Furthermore, it is prohibited in the car park for safety reasons:
      3.9.1. Move around intoxicated persons or persons under the influence of narcotic and psychotropic substances that reduce attention.
      3.9.2. Stay in parked vehicles for longer than necessary. The operator is entitled, if he deems it appropriate, to demand an explanation from these persons.
      3.9.3. Ride bicycles, scooters, roller skates, skateboards or other means (e.g. go-karts).
      3.9.4. Leave small children unattended or let animals run free (e.g. dogs without a leash, muzzle).

4. Evacuation: When an evacuation is announced, all persons present in the car park, including customers and users, are obliged to obey the orders of the intervention (or security) forces, the Centre administration, the parking lot staff or the Centre's security service.

5. Opening hours of the outdoor and underground car park for the public:
   After - Sun: 6:00 a.m. – 11:00 p.m. – for arrival and departure of vehicles

6. Final provisions:
   6.1. In the event that the user/users violate the obligations specified and specified in the Operating Rules of the Centre's outdoor and underground car park, the Operator has the right to charge a contractual penalty of CZK 2,000 for each individual breach. The User(s) are obliged to pay a contractual penalty at the request of the Operator. In the event that the User/Users fail to pay the contractual penalty, the Operator will enforce the contractual penalty in accordance with the applicable legal regulations. The operator's claim for damages is not affected in any way by the payment of the contractual penalty.
   6.2. The partial invalidity of some provisions does not affect the validity of other provisions.

6.3. Illegal conduct against users of the underground car park is dealt with by the Centre on the basis of reports from the victims, through the Centre's administration or the Centre's security service, the Police of the Czech Republic and other law enforcement authorities.
6.4. Vehicles obstructing traffic in the car park or vehicles contrary to these Operating Rules of Outdoor and Underground Car Parks will be towed from the underground car park of the Centre at the expense of the owners of these vehicles.
6.5. At the same time, the Visitor Rules of the Centre apply in the underground car park.
6.6. These Operating Rules of the Centre's underground car park enter into force on 1 June 2026.

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